

Please fill out the following form before your first class!

I acknowledge \_\_\_\_\_ (Student's Name) for the following:  
I agree to release and hold harmless Doremi Tinoco, all employees and/or volunteers of Nena's Design all claims or liability related to any accident that may arise as a result of my and/or my child's participation in this program.

1. I understand that sewing includes the use of machines, needles, scissors and other tools. These activities include risks that can cause or lead to injury. I grant permission to operate machines and to use tools and equipment. I give permission for first aid and/or medical treatment to be given if the need arises.

Signature of student or parent/guardian: \_\_\_\_\_

### PHOTOGRAPHIC RELEASE

I grant to Nena's Design, its representatives and employees the right to take photographs of me and/or my child in connection with sewing classes or sewing camp. I authorize Sew Be Crafty its assigns and transferees to copyright, use and publish without mention of my child's name the same in print and/or electronically. I agree that Nena's Design may use such photographs of me/my child for any lawful purpose, including for example such purposes as publicity, illustration, advertising and Web content. I have read and understand the above.

Signature: \_\_\_\_\_

### REFUNDS & WITHDRAWAL POLICY

1. All refunds must be submitted in writing to Sew Be Crafty requesting withdrawal and refund seven days prior to program starting.
2. A \$10.00 administration fee will be withheld from the account. There are no refunds or credits for student absences.
3. One makeup date will be presented each session for purposes of finishing a project. This session will serve as a make-up class for illness or a cancelled session due to inclement weather.

Signature: \_\_\_\_\_

## CLASS CANCELLATION POLICY

Classes are cancelled if Washington county Schools district have closed or have early dismissal due to inclement weather. Students/parents will be notified via email if classes are cancelled. In addition, cancelled classes will be posted on [www.nenasdesign.com](http://www.nenasdesign.com). Efforts will be made to make-up weather cancelled classes, but are not guaranteed. Refunds will not be offered due to a participant's inability to partake in missed make-up session. Make-up classes for private and semi-private students can be scheduled with a minimum of one week's notice. If the instructor is ill for a class and a substitute is not available, a make-up class or refund will be issued.

Signature: \_\_\_\_\_

## CLASS CANCELLATION POLICY

Classes are cancelled if Littleton Public Schools have closed or have early dismissal due to inclement weather. Students/parents will be notified via email if classes are cancelled. In addition, cancelled classes will be posted on [www.sewbecraft.com](http://www.sewbecraft.com). Efforts will be made to make-up weather cancelled classes, but are not guaranteed. Refunds will not be offered due to a participant's inability to partake in missed make-up session. Make-up classes for private and semi-private students can be scheduled with a minimum of one week's notice. If the instructor is ill for a class and a substitute is not available, a make-up class or refund will be issued.

Signature: \_\_\_\_\_

## BEHAVIOR

Nena's Design reserves the right to withdraw a student from lessons, for inappropriate behavior. There will be a 3 strike rule. Due to the nature of working with machinery, Nena's Design will not tolerate behavior deemed dangerous or harmful.

1. First Strike: Child is spoken to regarding inappropriate behavior.
2. Second Strike: Parent and child have a conversation with teacher and owner of Nena's Design as to nature of inappropriate behavior and a plan is put into place to give the child a positive way to handle themselves during a lesson at Nena's Design.
3. Third Strike: Nena's Design reserves the right to terminate lessons and no refund will be issued, Nena's Design reserves the right to invite a child to return to lessons if parent/child demonstrates improved behavior.

Signature: \_\_\_\_\_

## PLEASE NOTE:

There will be a \$25.00 fee for returned checks.  
I have read the above waiver and agree to all of its terms.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date